

ASOTIN COUNTY BOARD OF COMMISSIONERS

October 20, 2025

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present were Charles Whitman, Chairman, Chris Seubert, Vice-Chair and Brian Shinn, Member.

(1)

Regular meeting called to order at 9:00 a.m.

(2)

Shinn moved to approve the minutes of October 13, 2025, as written. Seubert seconded, motion carried.

Open to the Public

(3)

Joshua Malkin, Public Works Director/County Engineer

(4)

Malkin asked the Board for permission to fill a vacant Laborer position at the Landfill.

Seubert moved to approve. Shinn seconded, motion carried.

Malkin discussed the US Treasury's decision to cease production of penny coins. Adjustments to fee collection rates at the Landfill may be needed to accommodate the decreased coin circulation.

Cynthia Tierney, Community Services Director

(5)

Tierney presented the Washington State Department of Commerce Federal Interagency Agreement with Asotin County through Community Development Block Grant (CDBG) Program Public Services Grants, Grant Number: 25-64210-001 for Public Services through Community Action Partnership to low- and moderate-income persons in Asotin County. \$43,000 in funding has been awarded with \$4,000 to be used for administrative costs and the remaining \$39,000 to be used by Community Action Partnership for programs such as Future Story Initiative.

Shinn moved to approve. Seubert seconded, motion carried.

Kelly Ryan, Juvenile Court Administrator

(6)

Ryan presented the Agreement Between Asotin/Garfield Counties Juvenile Court and Rooted Transformations, PLLC for the provision of Mental Health Services.

Seubert moved to approve. Shinn seconded, motion carried.

Karst Riggers, Building Official

(7)

Riggers presented the Frost Addition Long Plat 25-18, for preliminary approval. The applicant would like to develop 4.43 acres located at 1568 Chestnut Street, into a 6-lot subdivision. The Planning Commission recommended approval.

Shinn moved to approve. Seubert seconded, motion carried.

Miscellaneous

(8)

Committee Reports

(9)

Open to the Public

(10)

Media

(11)

Claims approved and ordered paid:

# 001	Current Expense	\$	51,057.26
# 104	County Fair	\$	712.17
# 112	Noxious Weed Control	\$	3,467.29
# 119	Crime Victim Witness	\$	2,269.37
# 126	Building & Planning	\$	78.46
# 128	Hotel/Motel Tourism	\$	50,000.00
# 129	Community Services	\$	15,886.76
# 460	Regional Stormwater	\$	181.00
# 460.004	Stormwater ER&R	\$	382.96
# 501	Equip Rental & Rev	\$	2,508.97
# 502	Central Services	\$	836.57
		\$	127,380.81

The following voucher (warrant) numbers are approved for payment:

348503 through 348591 for \$127,380.81.

The following voucher (warrant) numbers and direct deposits are approved for Payroll:

348480 through 348486 and 30520 through 30575 for \$55,747.12.

The Board recessed at 9:43 a.m.

(12)

At 9:50 a.m. the Board reconvened the meeting and announced that they were entering an executive session regarding Personnel per RCW 42.30.110(1)(g) for 20 minutes.

At 10:10 a.m. Board exited the executive session.

(13)

At 10:11 a.m. the Board attended a budget workshop for approximately 47 minutes.

(14)

At 11:00 a.m. the Board announced that they were entering an executive session regarding Contracts per RCW 42.30.140(4)(a) for 45 minutes.

At 11:45 a.m. the Board announced that they were extending the executive session by 5 minutes

At 11:50 the Board exited executive session and announced that the session would be continued Tuesday, October 21st at 8:15 a.m.

The Board recessed at 11:51 a.m.

October 21, 2025

(15)

At 8:15 a.m. the Board reconvened the meeting and announced that they were entering the continuance of the executive session regarding Contracts per RCW 42.30.140(4)(a) for 20 minutes.

At 8:35 a.m. the Board announced that they were extending the executive session by 30 minutes.

(16)

At 9:06 a.m. the Board attended a budget workshop for approximately one hour.

At 10:06 a.m. Board adjourned the meeting until the next regular meeting scheduled for Monday, October 27, 2025.

Charles Whitman, Chairman

October 27, 2025

Stacey Harman, Clerk of the Board