

ASOTIN COUNTY BOARD OF COMMISSIONERS

September 29, 2025

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present were Charles Whitman, Chairman, Chris Seubert, Vice-Chair and Brian Shinn, Member.

(1)

Regular meeting called to order at 9:00 a.m.

(2)

Seubert moved to approve the minutes of September 22, 2025, as written. Shinn seconded, motion carried.

Open to the Public

(3)

Sharlene Tiller, Legal Assistant

(4)

Tiller presented the West Proflex Law Library renewal through Thomson Reuters.

Shinn moved to approve. Seubert seconded, motion carried.

McKinzie Campbell, County Clerk

(5)

Campbell presented the JURY+ Jury Management System Software Maintenance Agreement Renewal

Seubert moved to approve. Shinn seconded, motion carried.

Campbell presented the Washington Courts Interagency Agreement Between Washington State Administrative Office of the Courts AOC2855 an Asotin County for Blake.

Shinn moved to approve for Campbell's signature. Seubert seconded, motion carried.

Eric Boggan, Vocation Program Manager

(6)

Boggan presented the USA GSA Order for Supplies and Services Contract 47PL0222D0002, Task Order 7PL0225F009, Lewiston FB FY 26 Snow Services for the Social Security Administration building, as signed by Commissioner Seubert on 9/26/2025.

Seubert moved to approve. Shinn seconded, motion carried.

Lori Hyde, Lead Family Resources Coordinator

(7)

Hyde presented the Washington State Department of Children, Youth and Families Service Contract, Early Intervention Provider Agency (EIPA) Amendment #21-11415-13 to Contract Number 21-1145.

Shinn moved to approve. Seubert seconded, motion carried.

Hyde presented the First Lease Amendment between Jeffery Costa and Community Services, Birth to Three Program for office space located at 608 Chestnut St., Clarkston.

Seubert moved to approve. Shinn seconded, motion carried.

Hyde presented the Contract for Professional Services between Asotin County Community Services Birth to Three Program and Building Blocks Pediatric Therapy.

Shinn moved to approve. Seubert seconded, motion carried.

Karst Riggers, Building Official

(8)

Riggers presented the Washington State Department of Commerce Interagency Agreement with Asotin County through Growth Management Services Contract Number 26-63114-007 for GMA Periodic Update Grant – FY2026.

Seubert moved to approve. Shinn seconded, motion carried.

Riggers gave the Board an update on the current burn ban, noting that the ban will most likely end with the start of open burning on October 15, 2025.

Joshua Malkin, Public Works Director/County Engineer

(9)

Malkin presented Resolution No. 25-39, A Resolution Amending Resolution 15-35 to Revise Tire Disposal fees and Procedures at the Asotin County Regional Landfill. The resolution was presented during a public hearing held on September 22, 2025, at 9:15 a.m. in the Commissioners Chambers and via webinar. No comments were received during the open comment period.

Shinn moved to approve. Seubert seconded, motion carried.

Malkin presented the Washington State Department of Transportation Supplemental Agreement Number 1 to CRP 269-1, Ten Mile Creek No. 2 Bridge Replacement.

Seubert moved to approve. Shinn seconded, motion carried.

Malkin along with Nez Perce County Commissioner, Joe Gish discussed the possibility of Nez Perce County residents direct hauling waste to the Asotin County Landfill.

Miscellaneous

(10)

Committee Reports

(11)

Open to the Public

(12)

Media

(13)

The Board recessed at 10:06 a.m.

(14)

At 10:30 a.m. the Board attended an administrative work session with Community Services for approximately thirty-three minutes.

At 11:03 the Board announced that it would continue the work session with Community Services at 11:00 a.m. on September 30th.

(15)

At 11:05 a.m. the Board attended a budget work session for approximately forty-five minutes

The Board recessed at 11:50 a.m.

Claims approved and ordered paid:

# 001	Current Expense	\$	150,924.39
# 101	County Road	\$	7,749.31
# 103	Capital Improvement	\$	3,118.83
# 104	County Fair	\$	1,279.95
# 110	Auditor's O&M	\$	164.52
# 124	Treasurer's O&M	\$	154.88
# 125	Boating Safety	\$	296.06
# 129	Community Services	\$	37,889.72
# 129.001	Birth to Three	\$	1,868.16
# 410	Regional Landfill	\$	3,419.27
# 460	Regional Stormwater	\$	350.78
# 501	Equip Rental & Rev	\$	128.03
# 502	Central Services	\$	10,488.22
		\$	217,832.12

The following voucher (warrant) numbers are approved for payment:

38009 through 348116 for \$217,832.12.

September 30, 2025

(16)

At 11:00 a.m. the Board continued the administrative work session with Community Services for approximately one hour and two minutes.

At 12:02 p.m. Board adjourned the meeting until the next regular meeting scheduled for 9:00 a.m. Monday, October 6, 2025.

Charles Whitman, Chairman

October 6, 2025

Stacey Harman Clerk of the Board