

ASOTIN COUNTY BOARD OF COMMISSIONERS

September 8, 2025

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present were Charles Whitman, Chairman, Chris Seubert, Vice-Chair and Brian Shinn, Member.

(1)

Regular meeting called to order at 9:00 a.m.

(2)

Seubert moved to approve the minutes of September 2, 2025, as written. Shinn seconded, motion carried.

Open to the Public

(3)

Cynthia Tierney, Community Services Director

(4)

Tierney presented the Washington State Department of Social & Health Services County Program Agreement Amendment No. 2 to DSHS Agreement Number 2463-59090.

Shinn moved to approve. Seubert seconded, motion carried.

Tierney presented an Intern Education Agreement between Lewis-Clark State College and Asotin County Community Services.

Seubert moved to approve. Shinn seconded, motion carried.

Tierney presented three Asotin County Fee for Services Amendment Agreements for 2025-2026 in conjunction with DSHS Agreement Number 2563-64313.

- Fee for Service Amendment Agreement with Opportunities Unlimited, Inc.

Seubert moved to approve. Shinn seconded, motion carried.

- Fee for Service Amendment Agreement with True North Employment Solutions, LLC.

Shinn moved to approve. Seubert seconded, motion carried.

- Fee for Service Amendment Agreement with Goodwill Industries of the Inland Northwest.

Shinn moved to approve. Seubert seconded, motion carried.

Shevaun Chaffee, Chief Civil Deputy

(5)

Chaffee presented Ordinance 25-35, Asotin Sheriff's Civil Fee Schedule replacing Ordinance 05-14, Resolution 16-28 as presented during public hearing held September 2, 2025, at 9:15 a.m. in the Commissioners Chambers. No public comments were received during the comment period.

Seubert moved to approve. Shinn seconded, motion carried.

Joshua Malkin, Public Works Director/County Engineer

(6)

Malkin presented Resolution No. 25-36, A Resolution Approving the Award of an Architectural and Engineering Services Contract for the Ten Mile Creek No. 2 Bridge Replacement Project (CRP 269) to Anderson Perry and Associates, Inc.

Shinn moved to approve. Seubert seconded, motion carried.

Malkin presented Local Agency A&E Professional Services Cost-Plus Fixed Fee Consultant Agreement Number CRP 269-1, with Anderson Perry & Associates, Inc. for the Ten Mile Creek No. 2 Bridge Replacement Project.

Seubert moved to approve. Shinn seconded, motion carried.

Miscellaneous

(7)

Emergency Services Director, Nick Bacon presented the Memorandum of Agreement between the Asotin County Department of Emergency Management and the Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS) Program Management Office Regarding the use of Interoperable System(s) and IPAWS Open Platform for Emergency Networks.

Shinn moved to approve for Bacon's signature via DocuSign pending legal review. Seubert seconded, motion carried.

Committee Reports

(8)

Open to the Public

(9)

Media

(10)

Claims approved and ordered paid:

# 001	Current Expense	\$	69,077.17
# 101	County Road	\$	31,970.86
# 103	Capital Improvement	\$	284.57
# 104	County Fair	\$	632.39
# 109	Emergency Services	\$	160.77
# 126	Building & Planning	\$	360.00
# 129	Community Services	\$	3,919.74
# 129.001	Birth to Three	\$	330.62
# 170	Trial Court Improvement	\$	260.02
# 410	Regional Landfill	\$	10,834.55
# 460	Regional Stormwater	\$	3,196.86
# 501	Equip Rental & Rev	\$	7,902.53
		\$	128,930.08

The following voucher (warrant) numbers are approved for payment:

347482 through 347573 for \$128,930.08.

The following voucher (warrant) numbers and direct deposits are approved for Payroll:

347419 through 347480 and 30221 through 303432 for \$603,370.78.

The Board recessed 9:25 a.m.

(11)

At 9:45 a.m. the Board reconvened the meeting and announced that they were entering an executive session regarding Contracts per RCW 42.30.140(4)(a) for 20 minutes.

At 10:05 a.m. the Board announced that it would be extending the executive session by 10 minutes.

At 10:15 the Board exited the executive session.

(12)

At 10:16 a.m. the Board attended an administrative work session for approximately an hour and 8 minutes.

At 11:24 a.m. Board adjourned the meeting until the next regular meeting scheduled for 6:30 p.m. Monday, September 15, 2025.

Charles Whitman, Chairman

September 15, 2025

Stacey Harman Clerk of the Board