

ASOTIN COUNTY BOARD OF COMMISSIONERS

August 18, 2025

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present were Charles Whitman, Chairman, Chris Seubert, Vice-Chair and Brian Shinn, Member.

(1)

Regular meeting called to order at 9:00 a.m.

(2)

Seubert moved to approve the minutes of August 11, 2025, as written. Shinn seconded, motion carried.

Open to the Public

(3)

John Hilderbrand, Sheriff

(4)

Hilderbrand presented the Washington Association of Sheriffs and Police Chiefs Interagency Agreement-Specific Terms and Conditions for the Register Sex Offender Address Verification Program. The agreement awards the County \$79,136.72 in funding to support all aspects of registered sex offender address verification.

Shinn moved to approve for the Sheriff's signature. Seubert seconded, motion carried.

Gloria Hancock, Financial Analyst

(5)

Hancock presented Resolution No. 25-34, A Resolution Adopting a Cost Allocation Plan for 2025 per the requirements of OMB 2 CFR 200, Subpart E – Cost Principles.

Seubert moved to approve. Shinn seconded, motion carried.

Joshua Malkin, Public Works Director/County Engineer

(6)

Malkin presented an Electric Line Right of Way Easement with Avista Corporation. Avista intends to construct a weather station at the Fair Grounds. When contacted, the Fair Board expressed no concerns.

Shinn moved to approve. Seubert seconded, motion carried.

Sarah Murt, Stormwater Coordinator

(7)

Murt along with Public Works Director, Joshua Malkin presented the Interlocal Agreement Between Palouse Conservation District and Asotin County for Stormwater education and outreach services at the cost of \$6,500 per year.

Seubert moved to approve. Shinn seconded, motion carried.

Miscellaneous

(8)

A recommendation from the Asotin County Auditor, Darla McKay to appoint Kay Anderson to the Salary Commission as the Labor Representative, was presented.

Shinn moved to reappoint. Seubert seconded, motion carried.

Committee Reports

(9)

Open to the Public

(10)

Media

(11)

Claims approved and ordered paid:

# 001	Current Expense	\$	49,947.14
# 101	County Road	\$	8,668.98
# 103	Capital Improvement	\$	53,616.87
# 107	Veterans Relief	\$	1,240.01
# 109	Emergency Services	\$	64.87
# 117	Anatone Community Hall	\$	89.84
# 123	Comm Dev Block Grant	\$	14,954.49
# 126	Building & Planning	\$	14,543.86
# 128	Hotel/Motel Tourism	\$	26,028.44
# 129	Community Services	\$	4,996.50
# 129.001	Birth to Three	\$	274.46
# 140	Affordable Housing	\$	253.99
# 460	Regional Stormwater	\$	1,077.41
# 501	Equip Rental & Rev	\$	97,434.43
# 502	Central Services	\$	876.10
		\$	274,067.39

The following voucher (warrant) numbers are approved for payment:
347096 through 347180 for \$274,067.39.

The Board recessed at 9:22 a.m.

(12)

At 11:00 a.m. the Board announced that they were entering an executive session regarding Pending Litigation per RCW 42.30.110(1)(i) for 30 minutes.

At 11:30 a.m. the Board announced that they were extending the executive session for 15 minutes.

At 11:45 a.m. the Board announced that they were extending the executive session for an additional 15 minutes.

At 12:00 p.m. the Board exited executive session and adjourned the meeting until the next regular meeting, scheduled for 9:00 a.m. Monday, August 25, 2025.

Charles Whitman, Chairman

August 25, 2025

Stacey Harman Clerk of the Board