

ASOTIN COUNTY BOARD OF COMMISSIONERS

August 11, 2025

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present were Charles Whitman, Chairman, Chris Seubert, Vice-Chair, and Brian Shinn, Member.

(1)

Regular meeting called to order at 9:00 a.m.

(2)

Shinn moved to approve the minutes of August 4, 2025, as written. Seubert seconded, motion carried.

Open to the Public

(3)

Nate Uhlorn, Jail Commander

(4)

Uhlorn asked the Board for permission to open four Control Room Tech positions. The new positions will replace vacant budgeted Corrections Officer positions in the 2025 budget.

Seubert moved to approve. Shinn seconded, motion carried.

Kelly Ryan, Juvenile Court Administrator

(5)

Ryan presented the Washington Courts Interagency Agreement Between Washington State Administrative Office of the Courts AOC2588 and Asotin/Garfield Counties Juvenile Court for BECCA Programs and Services.

Shinn moved to approve. Seubert seconded, motion carried.

Joshua Malkin, Public Works Director/County Engineer

(6)

Malkin presented Resolution 25-33, A Resolution Designating Asotin County Road Project CRP No. 270 Fleshman Way Chip Seal Project.

Seubert moved to approve. Shinn seconded, motion carried.

Malkin presented the Washington State County Road Administration Board Rural Arterial Program Agreement for Snake River Road Unit B.

Shinn moved to approve for Chairman's signature via DocuSign. Seubert seconded, motion carried.

Chris Kemp, COO

(7)

Kemp presented the Washington Courts Interagency Agreement Between Washington State Administrative Office of the Courts AOC2561 and Asotin Superior Court – District Court for the Rural Court Security Program grant.

Seubert moved to approve for Judge Burns signature via DocuSign. Shinn seconded, motion carried.

Kemp presented an Opioid Settlement Allocation Agreement. Kemp is seeking permission to sign and submit the 10 required documents allowing Asotin County to participate and receive funds from opioid settlements.

Shinn moved to approve for Kemp's digital signature. Seubert seconded, motion carried.

Miscellaneous

(8)

Whitman presented the recommendation to appoint Michael Dimmick to a vacant position on the Asotin County Veterans Advisory Board.

Seubert moved to approve. Shinn seconded, motion carried.

Whitman informed the public that the start time for the Administrative Work Session has been moved from 10:00 a.m. as shown on the agenda, to 9:45 a.m.

Committee Reports

(9)

Open to the Public

(10)

Media

(11)

Claims approved and ordered paid:

# 001	Current Expense	\$	109,638.86
# 101	County Road	\$	35,452.05
# 103	Capital Improvement	\$	3,109.68
# 104	County Fair	\$	7,672.79
# 107	Veterans Relief	\$	72.06
# 109.001	Emergency Services Communications Capital	\$	1,412.02
# 122	Insurance Premium-In-Lieu	\$	2,336.16
# 125	Boating Safety	\$	16.00
# 129	Community Services	\$	13,777.96
# 129.001	Birth to Three	\$	9,690.58
# 410	Regional Landfill	\$	35,090.65
# 460	Regional Stormwater	\$	1,946.19
# 460.004	Stormwater ER&R	\$	1,708.02
# 501	Equip Rental & Rev	\$	12,334.58
# 502	Central Services	\$	881.00
		\$	235,138.60

The following voucher (warrant) numbers are approved for payment:
346802 through 346930 for \$235,138.60.

The following voucher (warrant) numbers and direct deposits are approved for Payroll:
346740 through 346800 and 30046 through 30165 for \$634,063.58.

The Board recessed at 9:27 a.m.

(12)

At 9:45 a.m. the Board attended an administrative work session for approximately 53 minutes.

The Board recessed at 10:38 a.m.

(13)

At 2:00 p.m. the Board announced that they were entering an executive session regarding Pending Litigation per RCW 42.30.110(1)(i) for 30 minutes.

At 2:30 p.m. Board exited the executive session and adjourned the meeting until the next regular meeting scheduled for 9:00 a.m. Monday, August 18, 2025.

Charles Whitman, Chairman

August 18, 2025

Stacey Harman Clerk of the Board