

ASOTIN COUNTY BOARD OF COMMISSIONERS

July 21, 2025

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present were Charles Whitman, Chairman, Chris Seubert, Vice-Chair and Brian Shinn, Member.

(1)

Regular meeting called to order at 9:00 a.m.

(2)

Whitman removed the Tourism Update from Visit LC Valley, President/ CEO Michelle Peters from the Agenda.

(3)

Shinn moved to approve the minutes of July 14, 2025, as written. Seubert seconded, motion carried.

Open to the Public

(4)

Nick Bacon, Emergency Services Director

(5)

Bacon presented the SECO Coordinator Professional Development (CPD) Contract SFY 2026. The contract runs from July 1, 2025 through August 15, 2026, and provides \$52,500 in funding used to support the statewide 911 emergency communications system network.

Seubert moved to approve. Shinn seconded, motion carried.

Kelly Ryan, Juvenile Court Administrator

(6)

Ryan presented the Department of Children, Youth and Families, County Program Agreement - Juvenile Detention Services DCYF Agreement Number 2563-62776.

Shinn moved to approve. Seubert seconded, motion carried.

Joshua Malkin, Public Works Director/County Engineer

(7)

Malkin presented the Washington State Department of Ecology Agreement SWMLSWFA-2025-AsCo-RL-00286. The agreement provides \$305,444 in funding for landfill facilities operations.

Seubert moved to approve. Shinn seconded, motion carried.

Malkin presented the Electronic Signature Agreement Form for the Washington State Department of Ecology Water Quality Program.

Shinn moved to approve. Seubert seconded, motion carried.

Sgt. Tammy Leavitt, Evidence/Records

(8)

Leavitt presented Ordinance 25-30, An Ordinance Repealing Ordinance 014-29 and Adopting the Updated "Asotin County Animal Ordinance". The ordinance was presented during a public hearing held on July 14, 2025, at 9:15 a.m. in the Commissioners Chambers. No comments were received during the comment period.

Seubert moved to approve. Shinn seconded, motion carried.

Karst Riggers, Building Official

(9)

Riggers along with Asotin County Conservation District Manager, Megan Stewart presented the 2025-2027 Biennium Contract No. K2606 Between the Washington State Conservation Commission and Asotin County for Voluntary Stewardship Program.

Shinn moved to approve. Seubert seconded, motion carried.

Riggers and Stewart presented the Intergovernmental Cooperation Agreement Between Asotin County and Asotin County Conservation District.

Seubert moved to approve. Shinn seconded, motion carried.

Miscellaneous

(10)

A request from Dr. Nick Hardin to be reappointed to the Public Facilities District Board was presented.

Shinn moved to reappoint. Seubert seconded, motion carried.

Committee Reports

(11)

Open to the Public

(12)

Media

(13)

Claims approved and ordered paid:

# 001	Current Expense	\$	113,388.28
# 101	County Road	\$	5,931.89
# 103	Capital Improvement	\$	312,043.29
# 104	County Fair	\$	24.91
# 109	Emergency Services	\$	606.97
# 112	Noxious Weed Control	\$	3,387.42
# 114	Paths & Trails	\$	3,382.26
# 126	Building & Planning	\$	19,211.65
# 127	Emergency Svcs Communication	\$	481.83
# 128	Hotel/Motel Tourism	\$	9,468.94
# 129	Community Services	\$	5,094.32
# 129.001	Birth to Three	\$	630.12
# 140	Affordable Housing	\$	115.70
# 146	Special Real Estate	\$	447.40
# 410	Regional Landfill	\$	998.70
# 460	Regional Stormwater	\$	12,691.17
# 501	Equip Rental & Rev	\$	104,690.06
# 502	Central Services	\$	839.01
		\$	593,433.92

The following voucher (warrant) numbers are approved for payment:
346432 through 346520 for \$593,433.92.

The following voucher (warrant) numbers and direct deposits are approved for Payroll:
346386 through 346393 and 29992 through 30045 for \$52,629.8.

(14)

Whitman announced a change in time for the two scheduled executive sessions. The executive session regarding real estate per RCW 42.30.110 (1)(b) start time was moved to 9:40 a.m. and will last an estimated 10 min. The executive session regarding contracts per RCW 42.30.110(1)(d), was moved to 9:50 a.m. and will last an estimated 10 Min.

The Board recessed at 9:36 a.m.

(15)

At 9:40 a.m. the Board announced that they were entering an executive session regarding real estate per RCW 42.30.110 (1)(b), for 10 minutes.

(16)

The Board exited executive session at 9:50 a.m. and announced that they were entering an executive session regarding contracts per RCW 42.30.110(1)(d), for 10 minutes.

At 9:50 a.m. the Board announced that they were extending the executive session for 10 minutes.

At 10:00 a.m. the Board exited executive session.

At 10:01 a.m. Board adjourned the meeting until the next regular meeting scheduled for 9:00 a.m. Monday, July 28, 2025.

Charles Whitman, Chairman

July 28, 2025

Stacey Harman Clerk of the Board