

ASOTIN COUNTY BOARD OF COMMISSIONERS

July 7, 2025

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present were Charles Whitman, Chairman, Chris Seubert, Vice-Chair and Brian Shinn, Member.

(1)

Regular meeting called to order at 9:00 a.m.

(2)

Commissioner Whitman added two items to the agenda, the Aquatic Center Board Vacancies, an update on the status of the new jail and a signature authorization page for the Washington State Military Department.

(3)

Shinn moved to approve the minutes of June 30, 2025, as written. Seubert seconded, motion carried.

Open to the Public

(4)

Karst Riggers, Building Official

(5)

Riggers presented Ron & Teresa McGuire Variance Permin 25-09. The applicant is requesting permission to construct an accessory building 5 ft from the property line at the northwest building corner and a minimum of 10 ft from the north property line and construct a 16 ft by 24 ft addition onto the existing structure 5 ft from the Ashley Drive property line. The Building and Planning Commission recommends approval of the request.

Seubert moved to approve. Shinn seconded, motion carried.

Riggers presented the Seibly Short Plat (Short Plat 25-12) for preliminary approval. The applicant would like to develop 2.38 acres into a 3-lot subdivision. The proposed subdivision will be serviced by public sewer and water. No comments were received during the public hearing held by the Planning and Zoning Commission on July 1, 2025. The Planning and Zoning Commission recommend approval.

Shinn moved to approve. Seubert seconded, motion carried.

Riggers presented the Quality Homes Planned Development/Long Plat 25-11 for preliminary approval. The applicant would like to construct a combination of townhome and single-family dwellings on a site consisting of 4.77 acres located in the 2600 Block of 6<sup>th</sup> Ave. The site would be split into 22 lots. No comments were received by the Planning and Zoning Commission during the Public Hearing held on July 1, 2025. The Planning Commission recommends preliminary approval of the proposed development.

Seubert moved to approve. Shinn seconded, motion carried.

Cynthia Tierney, Community Services Director

(6)

Tierney presented the Washington State Department of Social and Health Services County Program Agreement, DDA County Services, DSHS Agreement Number 2563-64313.

Shinn moved to approve. Seubert seconded, motion carried.

Miscellaneous

(7)

- Whitman announced two vacancies on the Public Facilities District Board, Seat #2 representing the Asotin/Anatone School District, and Seat #5 representing Asotin County.

- Whitman gave an update on the status of the new jail.
- Whitman presented the Washington Military Department Signature Authorization Form (SAF).

Seubert moved to approve. Shinn seconded, motion carried.

Committee Reports

(8)

Open to the Public

(9)

Media

(10)

Claims approved and ordered paid:

|           |                              |    |            |
|-----------|------------------------------|----|------------|
| # 001     | Current Expense              | \$ | 26,266.41  |
| # 101     | County Road                  | \$ | 15,113.53  |
| # 103     | Capital Improvement          | \$ | 2,115.20   |
| # 104     | County Fair                  | \$ | 1,921.74   |
| # 107     | Veterans Relief              | \$ | 1,200.00   |
| # 109     | Emergency Services           | \$ | 11,171.41  |
| # 117     | Anatone Community Hall       | \$ | 2,592.81   |
| # 127     | Emergency Svcs Communication | \$ | 1,874.55   |
| # 129     | Community Services           | \$ | 4,332.73   |
| # 129.001 | Birth to Three               | \$ | 236.54     |
| # 410     | Regional Landfill            | \$ | 15,921.21  |
| # 460     | Regional Stormwater          | \$ | 37,813.60  |
| # 460.003 | Stormwater Clarkston Capital | \$ | 642.41     |
| # 460.004 | Stormwater ER&R              | \$ | 2,970.93   |
| # 501     | Equip Rental & Rev           | \$ | 72,723.53  |
|           |                              | \$ | 196,896.60 |

The following voucher (warrant) numbers are approved for payment:

346005 through 346095 for \$196,896.60.

The following voucher (warrant) numbers and direct deposits are approved for Payroll:

345954 through 346004 and 29876 through 29991 for \$571,401.12.

The Board recessed at 9:28 a.m.

(11)

At 10:00 a.m. the Board entered an executive session regarding contracts per RCW 42.30.110(1)(d) for 15 minutes.

At 10:15 a.m. the Board announced that the executive session was extended for 10 minutes.

The Board exited executive session at 10: 25 a.m.

The Board recessed at 10:26 a.m.

(12)

At 1:00 p.m. the Board met with Mike Kuttel Jr., Department of Fish and Wildlife, Eastern Region Director, Rocky Mountain Elk Foundation representative, Alex Beier and landowner Mike Burns to discuss a possible land acquisition. The Department of Fish and Wildlife is interested in acquiring approximately 2,440 acres of mostly forested land in Asotin and Garfield Counties with the goal of connecting the Grouse Flats Unit to the 4-0 Ranch Unit.

At 1:47 p.m. the Board adjourned the meeting until the next regular meeting scheduled for 9:00 a.m. Monday, July 14, 2025.

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Charles Whitman, Chairman

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July 14, 2025

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Stacey Harman Clerk of the Board