

ASOTIN COUNTY BOARD OF COMMISSIONERS

April 7, 2025

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present were Charles Whitman, Chairman, Chris Seubert, Vice-Chair and Brian Shinn, Member.

(1)

Regular meeting called to order at 9:00 a.m.

(2)

Commissioner Whitman added two miscellaneous items to the agenda, a request to fill a position and a temporary loan to the Fair.

(3)

Shinn moved to approve the minutes of March 31, 2025, as written. Seubert seconded, motion carried.

Open to the Public

(4)

Consent Agenda

(5)

The items listed below were distributed to the Commissioners in advance for study and enacted by one motion.

1. **AGREEMENT** Asotin County Fair and Agro – Kick Board Sponsor
2. **AGREEMENT** Asotin County Fair and Dairy Queen – Saddle Bronc Sponsor
3. **AGREEMENT** Asotin County Fair and Community Bank – Chute Sign Sponsor
4. **AGREEMENT** Asotin County Fair and Community Bank – Bull Riding Sponsor
5. **AGREEMENT** Asotin County Fair and Joe Hall Ford Lincoln – Arena Sign Sponsor
6. **AGREEMENT** Asotin County Fair and Canyon Concrete – Silver Level Sponsor
7. **AGREEMENT** Asotin County Fair and Pape Machinery Agriculture & Turf – Arena Sign Sponsor
8. **AGREEMENT** Asotin County Fair and United Steel Workers Local #608 & #712 – Chute Sign Sponsor
9. **AGREEMENT** Asotin County Fair and Les Schwab Clarkston – Chute Sign Sponsor
10. **AGREEMENT** Asotin County Fair and Clearwater Power – Arena Sign Sponsor
11. **AGREEMENT** Asotin County Fair and Sylvan's Furniture and Sylvan's Mattress 1st – Bronze Level Sponsor
12. **AGREEMENT** Asotin County Fair and EZ Rents – Arena Sign Sponsor
13. **AGREEMENT** Asotin County Fair and Royal Plaza of Olympus & Cascadia – Kick Board Sign Sponsor
14. **AGREEMENT** Asotin County Fair and Battles & Ells PA – Bronze Level Sponsor
15. **AGREEMENT** Asotin County Fair and Deatley Crushing Co. – Bareback Event Sponsor
16. **AGREEMENT** Asotin County Fair and Cuesta Springs Ice Co. – Kick Board Sign Sponsor
17. **AGREEMENT** Asotin County Fair and DA Davidson & Co., Dustin Zager – Kick Board Sign Sponsor
18. **AGREEMENT** Asotin County Fair and Pepsi – Kick Board Sign Sponsor
19. **AGREEMENT** Asotin County Fair and Herco Inc. Asphalt & Paving – Kick Board Sign Sponsor
20. **AGREEMENT** Asotin County Fair and Northwest Toyota Dealers Advertising – Event Sponsor

Seubert moved to approve. Shinn seconded, motion carried.

Karst Riggers, Building Official

(6)

Riggers presented Colby Witters Conditional Use Permit # 25-04. The applicant is looking to construct a 50' x 60' accessory structure for private use. The subject property located at 3240 South Slope Lane consists of 7.19 acres with an existing home and barn. The Planning Commission recommends the proposal for approval.

Shinn moved to approve. Seubert seconded, motion carried.

Riggers presented the Planning Commission's recommendation for reappointing Brad Gary.

Seubert moved to approve. Shinn seconded, motion carried.

John Hilderbrand, Sheriff

(7)

Hilderbrand presented the Mutual Assistance Compact Between the City of Lewiston and Asotin County.

Shinn moved to approve. Seubert seconded, motion carried.

Chris Kemp, COO

(8)

Kemp presented Resolution 25-14, A Resolution Approving the Award of a Contract for the 2025 Multiple Materials Project – Schedule A Magnesium Road Stabilization to Envirotech Services Inc.

Seubert moved to approve. Shinn seconded, motion carried.

Kemp presented Resolution 25-15, A Resolution Approving the Award of a Contract for the 2025 Multiple Materials Project – Schedule B Pavement Markings to Road Products, LLC.

Shinn moved to approve. Seubert seconded, motion carried.

Kemp presented Resolution 25-16, A Resolution Approving the Award of a Contract for the 2025 Multiple Materials Project – Schedule C Asphaltic Bituminous Materials to Idaho Asphalt Supply.

Seubert moved to approve. Shinn seconded, motion carried.

Kemp presented Resolution 25-17, A Resolution Approving the Award of a Contract for the 2025 Multiple Materials Project – Schedule D Hot Mix Asphalt and Tack Oil to Poe Asphalt Paving, Inc.

Shinn moved to approve. Seubert seconded, motion carried.

Kemp presented Resolution 25-18, A Resolution Approving the Award of a Contract for the 2025 Multiple Materials Project – Schedule E1 Aggregate Materials to Atlas Sand and Rock, Inc.

Seubert moved to approve. Shinn seconded, motion carried.

Kemp presented Resolution 25-19, A Resolution Approving the Award of a Contract for the 2025 Multiple Materials Project – Schedule E2 Aggregate Materials to Atlas Sand and Rock, Inc.

Shinn moved to approve. Seubert seconded, motion carried.

Kemp presented Resolution 25-20, A Resolution Approving the Award of a Contract for the 2025 Multiple Materials Project – Schedule F Gas and Diesel Fuel to CHS-Primeland.

Seubert moved to approve. Shinn seconded, motion carried.

Kelly Ryan, Juvenile Court Administrator

(9)

Ryan presented the Asotin County – Walla Walla County Department of Court Services Juvenile Justice Center Detention Use Contract. The agreement allows Walla Walla County to house juvenile offenders subject to the jurisdiction of Asotin County Juvenile Court at the cost of \$150.00 per day.

Seubert moved to approve. Shinn seconded, motion carried.

Eric Boggan, Vocational Program Manager

(10)

On behalf of Boggan Clerk of the Board/HR Specialist, Stacey Harman presented the Amendment of Solicitation/Modification of Contract number PS0012 to requisition number EQ10PME-21-0028 for janitorial services at the Social Security Administration building.

Shinn moved to approve. Seubert seconded, motion carried.

Miscellaneous

(11)

Clerk of the Board/HR Specialist Stacey Harman asked the Board to fill the vacant Victim Witness Coordinator position in the Prosecuting Attorney's Office.

Seubert moved to approve. Shinn seconded, motion carried.

COO, Chris Kemp presented Resolution No. 25-21, A Resolution Authorizing a Temporary Loan from the Current Expense Fund 001.220 to the Asotin County Fair Fund 104.000. The loan provides funds to cover contract expenses that will be submitted for reimbursement as part of the capital improvement grant from the Washington State Department of Agriculture.

Shinn moved to approve. Seubert seconded, motion carried.

Claims approved and ordered paid:

# 001	Current Expense	\$	27,734.36
# 101	County Road	\$	13,909.63
# 104	County Fair	\$	31,267.78
# 107	Veterans Relief	\$	469.15
# 117	Anatone Community Hall	\$	211.89
# 122	Insurance Premium-In-Lieu	\$	31.01
# 123	Comm Dev Block Grant	\$	11,845.84
# 126	Building & Planning	\$	7,675.04
# 129	Community Services	\$	4,513.89
# 310	Capital Projects Jail	\$	1,077.71
# 410	Regional Landfill	\$	4,536.80
# 460.001	Stormwater Asotin Co Capital	\$	9,632.00
# 460.004	Stormwater ER&R	\$	38.26
# 501	Equip Rental & Rev	\$	9,090.67
		\$	122,034.03

The following voucher (warrant) numbers are approved for payment:
343696 through 343806 for a total of \$122,034.03.

The following voucher (warrant) numbers and direct deposits are approved for Payroll:
343645 through 343695 and 29399 through 29398 for \$570,322.88.

Committee Reports

(12)

Open to the Public

(13)

Media

(14)

At 9:41 a.m. the Board adjourned the meeting until the next regular meeting scheduled for 9:00 a.m. Monday, April 14, 2025.

Charles Whitman, Chairman

April 14, 2025

Stacey Harman Clerk of the Board