

ASOTIN COUNTY BOARD OF COMMISSIONERS

March 24, 2025

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present were Charles Whitman, Chairman, Chris Seubert, Vice-Chair and Brian Shinn, Member.

(1)

Regular meeting called to order at 9:00 a.m.

(2)

Shinn moved to approve the minutes of March 17, 2025, as written. Seubert seconded, motion carried.

Open to the Public

(3)

Consent Agenda

(4)

The items listed below were distributed to the Commissioners in advance for study and enacted by one motion

1. **AGREEMENT** Asotin County Fair and Asotin High School Westling - Setup & Tear Down
2. **AGREEMENT** Asotin County Fair and C&K Janitorial – Bathroom Cleaning
3. **AGREEMENT** Asotin County Fair and Asotin Lions Club – Arena Sign Sponsor
4. **AGREEMENT** Asotin County Fair and Guy's Outdoor Motorsports & Marine – Arena Sign Sponsor
5. **AGREEMENT** Asotin County Fair and Jacks Firearms – Kick Board Sponsor
6. **AGREEMENT** Asotin County Fair and Joe Hall Ford Lincoln – Arena Sign Sponsor
7. **AGREEMENT** Asotin County Fair and Kenzie's Coffee – Arena Sign Sponsor
8. **AGREEMENT** Asotin County Fair and Twin River Bank – Arena Sign Sponsor
9. **AGREEMENT** Asotin County Fair and Mr. Windshield – Arena Sign Sponsor
10. **AGREEMENT** Asotin County Fair and Early Bird Supply – Arena Sign Sponsor
11. **AGREEMENT** Asotin County Fair and Blue Ribbon Linen Supply Inc. - Arena Sign Sponsor
12. **AGREEMENT** Asotin County Fair and Adams Tractor Lewiston – Bull Riding Event Sponsor
13. **AGREEMENT** Asotin County Fair and Natural Emergency - Bull Riding Event Sponsor
14. **AGREEMENT** Asotin County Fair and Coleman Oil – Chute Sign Sponsor
15. **AGREEMENT** Asotin County Fair and Gateway Materials - Kick Board Sign Sponsor
16. **AGREEMENT** Asotin County Fair and Tri State Health – Arena Sign Sponsor
17. **AGREEMENT** Asotin County Fair and Clearwater Paper – Saddle Bronc Event Sponsor
18. **AGREEMENT** Asotin County Fair and Knife River – Bronze Level Sponsor
19. **AGREEMENT** Asotin County Fair and Peters & Keatts Equipment – Saddle Bronc Event Sponsor
20. **AGREEMENT** Asotin County Fair and Valley Fence – Silver Level Sponsor
21. **AGREEMENT** Asotin County Fair and Idaho Forest Group – Arena Sign Sponsor
22. **AGREEMENT** Asotin County Fair and Edward Jones, Christian Leer – Bronze Level Sponsor
23. **AGREEMENT** Asotin County Fair and DHC – Bull Riding Event Sponsor
24. **AGREEMENT** Asotin County Fair and CHS Primeland – Kick Board Sponsor
25. **AGREEMENT** Asotin County Fair and Happy Day Restaurants – Kick Board Sign Sponsor
26. **AGREEMENT** Asotin County Fair and Columbia Grain – Kick Board Sign Sponsor
27. **AGREEMENT** Asotin County Fair and Supreme Power Sports – Arena Sign Sponsor
28. **AGREEMENT** Asotin County Fair and State Farm, Rebecca Knudson – Arena Sign Sponsor
29. **AGREEMENT** Asotin County Fair and West Tech Industries, LLC – Arena Sign Sponsor
30. **AGREEMENT** Asotin County Fair and LCCU – Bronze Level Sponsor
31. **AGREEMENT** Asotin County Fair and Hells Canyon Pools – Arena Sign Sponsor
32. **AGREEMENT** Asotin County Fair and Asotin Lions Club – Beer Garden Agreement
33. **AGREEMENT** Asotin County Fair and Hells Canyon Electric, LLC – Wi-Fi Sponsor
34. **AGREEMENT** Asotin County Fair and Clearwater Fence – Diamond Level Sponsor
35. **AGREEMENT** Asotin County Fair and Dan Anderson Construction – Bronze Level Sponsor
36. **AGREEMENT** Asotin County Fair and Agri-Service – Bronze Level Sponsor
37. **AGREEMENT** Asotin County Fair and CCI/Speer – Mutton Bustin' Event/Equipment Sponsor
38. **AGREEMENT** Asotin County Fair and Wayne Dalton of Lewiston – Gold Level Sponsor
39. **AGREEMENT** Asotin County Fair and Lagniappe Productions – Mechanical Bull Entertainment Agreement
40. **AGREEMENT** Asotin County Fair and Jessie Frost Photography – Trade Agreement

Seubert moved to approve. Shinn seconded, motion carried.

Karst Riggers, Building Official

(5)

Riggers presented Beau Duman Conditional Use Permit 25-03. The applicant would like to construct a 5,296-sf accessory structure for private use, primarily for vehicle storage and workshop. The Planning Commission recommended for approval with staff requirements.

Shinn moved to approve. Seubert seconded, motion carried.

Brae'Lyn Marsh, Landfill Office Administrator

(6)

Marsh presented Amendment No. 17 to Professional Services Contract for Miscellaneous Engineering Services Extension with Great West Engineering. The amendment provides for two years of air quality/methane emissions monitoring and reporting services at a cost not to exceed \$272,000.

Shinn moved to approve. Seubert seconded, motion carried.

Kelly Ryan, Juvenile Court Administrator

(7)

Ryan along with Juvenile Probation Counselor, Daryl Schmirler, discussed a proposed community service garden that would help juveniles complete court mandated community service hours.

Bruce Larson, Job Developer

(8)

Larson presented Appendix C – Bidder's Certification. The certification that would accompany Community Services proposal to provide Career Connect Washington Sector Leader for manufacturing, in response to RFP published by the Washington State Employment Security Department.

Shinn moved to approve. Seubert seconded, motion carried.

Ben Stowell, GIS Coordinator

(9)

Stowell presented Resolution No. 25-11, A Resolution Establishing a Road as Bennett Hill Drive, as Shown on The Bennett Hill Subdivision (Instrument 377776) Recorded July 5, 2022, as a County Road.

Seubert moved to approve. Shinn seconded, motion carried, Commissioners Seubert and Whitman voting for and Commissioner Shinn voting against.

Stowell presented Resolution No. 25-12, A Resolution Establishing a Road as 23rd Street, as Shown on the Nuxolls Builders Addition (Instrument No 377975) Recorded July 21, 2022, as a County Road.

Shinn moved to approve. Seubert seconded, motion carried.

Stowell presented Resolution No. 25-13, A Resolution Establishing a Road as Arkenstone Court, as Shown on Zenner Addition (Instrument No. 383073) Recorded April 1, 2024, as a County Road.

Seubert moved to approve. Shinn seconded, motion carried.

Miscellaneous

(10)

Commissioner Shinn presented a letter of support for TriState Health's federal appropriations funding request for its Ensuring Senior Access to Healthcare Project.

Shinn moved to approve. Seubert seconded, motion carried.

Claims approved and ordered paid:

#	001	Current Expense	\$	98,082.50
#	101	County Road	\$	27,469.16
#	104	County Fair	\$	20,485.60
#	126	Building & Planning	\$	20,818.11
#	127	Emergency Svcs Communication	\$	857.75
#	129	Community Services	\$	3,463.99
#	310	Capital Projects Jail	\$	52.52
#	311	Capital Projects Jail 2024	\$	672,600.82
#	410	Regional Landfill	\$	3,398.29
#	460	Regional Stormwater	\$	341.92
#	460.004	Stormwater ER&R	\$	100.00
#	501	Equip Rental & Rev	\$	3,105.76
#	502	Central Services	\$	257.31
			\$	851,033.73

The following voucher (warrant) numbers are approved for payment:

343411 through 343507 for a total of \$851,033.73.

The following voucher (warrant) numbers and direct deposits are approved for Payroll:

343238 through 343245 and 29296 through 29351 for \$55,058.20.

Committee Reports

(11)

Open to the Public

(12)

Media

(13)

The Board recessed at 10:06 a.m.

Tuesday, March 25, 2025

(14)

At 9:00 a.m. the Board announced that they were entering an executive session regarding for 30 minutes.

At 9:30 a.m. the Board announced that they were extending the executive session by 30 minutes.

At 10:00 a.m. the Board announced that they were extending the executive session by 10 minutes.

The Board exited executive session at 10:10 a.m.

At 10:12 a.m. the Board adjourned the meeting until the next regular meeting scheduled for 9:00 a.m. Monday, March 31, 2025.

March 24, 2025 - Asotin County Commissioner's Regular Proceedings – Continued

Charles Whitman, Chairman

March 31, 2025

Stacey Harman Clerk of the Board