

ASOTIN COUNTY BOARD OF COMMISSIONERS
March 10, 2025
Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present were Charles Whitman, Chairman, Chris Seubert, Vice-Chair and Brian Shinn, Member.

(1)

Regular meeting called to order at 9:00 a.m.

(2)

Shinn moved to approve the minutes of March 3, 2025, as written. Seubert seconded, motion carried.

Open to the Public

(3)

Karst Riggers, Building Official

(4)

Riggers presented Long Plat 24-23 for Prairie Land & Home LLC/Beau Duman for final approval. The property located at 1928 13th Street in Clarkston will be divided into 6 lots including 2 commercial lots facing 13th Street. The lots will be serviced by septic. The plat has not been sent to the County Engineer for approval.

Seubert moved to approve the plat contingent on obtaining the County Engineer's approval. Shinn seconded, motion carried.

Chris Kemp, COO

(5)

Kemp presented the Washington State Patrol Federal Grant Subrecipient Interagency Agreement #K20907. The grant award of \$13,474 will be used to purchase a new fingerprint machine at the Jail.

Shinn moved to approve. Seubert seconded, motion carried.

Kemp asked the Commissioners for permission to become an approved signatory for the County for reports and information due to the Washington Department of Ecology Water Quality Program via the Secure Access Washington (SAW) online portal.

Seubert moved to approve. Shinn seconded, motion carried.

Eric Boggan, Vocational Program Manager

(6)

Boggan presented The Amendment of Solicitation/Modification of Contract #PS0011 to requisition number EQ10PME-21-0028 for Social Security Administration building janitorial services. The amendment increases the wages and health, and welfare amounts paid to clients and extends the term of the contract to March 31, 2026.

Shinn moved to approves. Seubert seconded, motion carried.

Consent Agenda

(7)

The items listed below were distributed to the Commissioners in advance for study and enacted by one motion

1. **AGREEMENT** Asotin County Fair and Clarkston Wesleyan Church – Empty Garbage Cans
2. **AGREEMENT** Asotin County Fair and Jitterz Espresso – Returning Arena Sign
3. **AGREEMENT** Asotin County Fair and Zions Bank – Kick Board Sponsor
4. **AGREEMENT** Asotin County Fair and Borderline River Charters – Trade Agreement
5. **AGREEMENT** Asotin County Fair and Leapfrog Entertainment – Roberto the Magnificent
6. **AGREEMENT** Asotin County Fair and Smiles the Clown
7. **AGREEMENT** Asotin County Fair and Hells Canyon Heating & Air - Diamond & Chute Sponsor - Trade
8. **AGREEMENT** Asotin County Fair and Rainier Amusements 2025 Carnival Contract

Seubert moved to approve. Shinn seconded, motion carried.

Miscellaneous

(8)

Clerk of the Board/HR Specialist Stacey Harman asked the Board to fill a vacant Office Assistant position in the Assessor's Office.

Shinn moved to approve. Seubert seconded, motion carried.

Claims approved and ordered paid:

#	001	Current Expense	\$	31,799.61
#	101	County Road	\$	15,532.01
#	104	County Fair	\$	11,841.39
#	109	Emergency Services	\$	199.00
#	126	Building & Planning	\$	3,548.00
#	127	Emergency Svcs Communication	\$	1,383.00
#	129	Community Services	\$	3,232.74
#	311	Capital Projects Jail 2024	\$	886.36
#	410	Regional Landfill	\$	8,466.76
#	460	Regional Stormwater	\$	253.42
#	460.004	Stormwater ER&R	\$	5,000.31
#	501	Equip Rental & Rev	\$	15,234.86
#	502	Central Services	\$	220.00
			\$	97,597.46

The following voucher (warrant) numbers are approved for payment:

342949 through 343093 for a total of \$97,597.46.

The following voucher (warrant) numbers and direct deposits are approved for Payroll:

342899 through 342948 and 29173 through 29295 for \$57,981.72.

Committee Reports

(9)

Open to the Public

(10)

Media

(11)

The Board recessed at 9:34 a.m.

(12)

At 10:00 a.m. the Board reconvened the meeting and announced that they were entering executive session regarding personnel per RCW 42.30.110(1)(g) for 30 minutes.

At 10:30 a.m. the Board announced that they were extending the executive session by 30 minutes.

At 11:00 a.m. the Board exited the executive session.

The Board recessed at 11:01 a.m. until executive session scheduled for 9:00 a.m. Tuesday March 11, 2025.

Tuesday, March 11, 2025

(13)

At 9:00 a.m. the Board announced that they were entering an executive session regarding for 30 minutes.

The Board exited executive session at 9:30 a.m.

At 9:31 a.m. the Board adjourned the meeting until the next regular meeting scheduled for 6:30 p.m. Monday, March 17, 2025.

Charles Whitman, Chairman

March 17, 2025

Stacey Harman Clerk of the Board